

Bethel United Church – Moosomin Pastoral Charge

Seeking God's Way as Community

Facility Use Policy – Long term space use.

To be reviewed annually.

Confirmed by the Board June, 2019

This agreement will be in effect from _____ until _____.

It is possible to renew or extend the Space Use Agreement. Normally agreements are in effect from January 1 to December 31 of each calendar year. Terms less than one (1) month use the Short Term User Group Contract.

Group/ Individual		
Group Contact		
Mailing Address		
Phone		Email:

Space Use Times Details:

Day/ Days	Room/Area	Time

Total Amount:

Keys:

Bethel United reserves the right to limit the number of Keys that are issued to each group/individual. A lost key can be replaced for a fee of \$10.00.

Payment Requirements:

The total amount of \$ _____ will be paid to the church office by the 1st of each month. Cheques are to be made payable to Bethel United Church. Any cheques returned for NSF will be assessed an additional fee. It is the users responsibility to communicate any difficulty with payment to Bethel United Church prior to the payment date.

Cancellation Notice:

The group, through _____, Administrator, agrees to give Bethel United Church at least one month (30 days) notice of the intent to cancel this agreement and cease using Bethel United Church for their activity. Any notice less than 30 days will result in an additional charge equivalent to one month's fees.